

Guidelines for Grant Applications to Mattapoisett Land Trust Education Committee

All proposals shall be consistent with the goals and objectives of the Mattapoisett Land Trust. The three primary goals of the MLT are the following:

- to acquire and preserve natural resources and wildlife areas for the use and enjoyment of present and future generations,
- to educate the public about the wise use of natural resources,
- to work with other organizations having similar purposes.

Review criteria: Grant project title: _____

Project start and end dates: _____

Expect at least a 3-month review period for all projects over \$500.00 from receipt of application to making a recommendation to the executive board.

If the applicant is proposing the use of a subcontractor, that subcontractor's information (vitae/resume) must be submitted with the application as well as the resume of the applicant. The MLT education committee reserves the right to require CORI checks and references for all applicants and subcontractors.

Only one application per applicant/vendor per annual grant cycle will be accepted. The Mattapoisett Land Trust annual year is January to December.

Each grant application should include the following:

- A. A statement outlining the general educational purpose and goals of the proposed project, including an explanation of how the project relates to the stated goals of the MLT.
- B. A list of learning activities designed to achieve the educational goals of the project.
- C. An explanation of the methods and criteria used to evaluate the outcome of the project.
- D. A proposed budget for the project.
- E. Information must be provided regarding an estimate of the number of people who will be served by the proposed project.
- F. Explanation of the evidence that will be submitted to illustrate completion of the program/project.

Upon completion of a funded project, the grant recipient is expected to submit an evaluation of the outcome of the program/project to the Education Committee of the MLT.

Procedure for requests for grant payments:

The grant recipient needs to sign a note that includes:

- A brief explanation of the actual event (or events - in the case of multi-phase proposals)
- The date of the event(s);
- The name to be placed on the check(s).

The request for final payment, 25% of the grant, also needs to include the evaluation of the outcome, as explained above.

All payment requests will be sent to the address below, with an additional line:

Attn: MLT Treasurer

Send applications, evaluations, requests for payment, and evidence of completion to:

MLT Education Committee

P.O. Box 31

Mattapoisett, MA 02739

For more information call: 508-758-9063

Mattapoisett Land Trust Education Committee

Purpose:

The purpose of the Mattapoisett Land Trust Education Committee (MLT Ed Committee) is to promote access to and excellence in the environmental sciences in order to improve the quality of life for all area residents and to contribute the vitality of our community.

Guidelines:

It is the intention of the MLT Ed Committee to reach as many children as possible. Events which benefit a significant number of children will be given priority over those events that only benefit a few.

A majority of the funding available to the MLT Ed Committee is thanks to a grant from the Edith Glick Shoolman Foundation. The Foundation was created by **Edith Glick Shoolman** (1904-2003) to provide for the direct and indirect support of children. Mrs. Shoolman's dream was to make a difference in the lives of children. Therefore the MLT Ed Committee will promote projects that involve and encourage environmental education and physical activity; are directed at improving academic skills; and encourage children to explore the world around them and their role within it.